

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Policy on Cuban Interests Section Contacts with Executive Branch Officials

FROM:

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ER 87-0411x

DATE

6 February 1987

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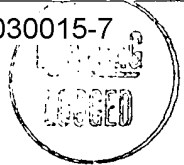
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NATIONAL SECURITY COUNCIL  
WASHINGTON, D.C. 20506

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Executive Registry

87-0411x

February 3, 1987

MEMORANDUM FOR MR. DONALD P. GREGG  
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Department of State

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Secretary of the Commission  
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Special Assistant to the Director

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~~Veterans Administration~~

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Associate Administrator of  
International Activities  
Environmental Protection Agency

MR. JAMES GEER  
~~Assistant Director of the Intelligence Division~~  
Federal Bureau of Investigation

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Division of International Programs  
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Federal Aviation Administration

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Senior Associate Director  
International Finance  
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National Security Agency

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MS. RAPHAELLE SEMMES  
Director, Executive Secretariat  
Peace Corps

SUBJECT: Policy on Cuban Interests Section Contacts  
with Executive Branch Officials

The Department of State has informed the Cuban Interests Section of the Czechoslovak Embassy that all requests by the Cuban Interests Section for appointments with officials of the Executive Branch must be channeled through the Office of the Coordinator for Cuban Affairs of the Department of State.

In no case, except in matters affecting the immediate safety of personnel, should any such request be submitted to or accepted directly by officials or offices of the Executive Branch. Written requests for appointments from the Cuban Interests Section should be immediately forwarded, unacknowledged and

unanswered, to the Department of State. Telephonic requests should likewise be referred to the Department of State which should then be promptly notified of the call by the receiving office.

The Department of State will advise Executive Branch officials and offices of appointment requests received from the Cuban Interests Section and discuss with them the advisability of granting such requests on a case by case basis. Responses to all requests will be communicated to the Cuban Interests Section by the Department of State.

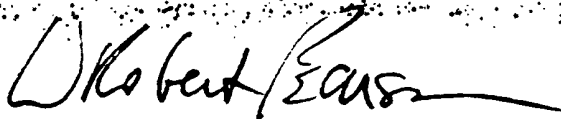
Likewise, officials and offices of the Executive Branch should refrain from initiating or continuing contact with the Cuban Interests Section without prior consultation with Department of State.

The same procedures are in effect for social and other invitations to and from the Cuban Interests Section.

All matters regarding this policy should be directed to:

Coordinator for Cuban Affairs  
ARA/CCA Room 3250  
U.S. Department of State  
Washington, D. C. 20520

Telephone: 202/647-9272



Grant S. Green, Jr.  
Executive Secretary